

Annual Contract Competitive Proposal Request A21-0823	CITY OF BATON ROUGE PARISH OF EAST BATON ROUGE PURCHASING DIVISION	RESPONSES MUST BE RECEIVED BY: <b>2-18-21</b> <b>11:00 AM CST</b>
TITLE: <b>Annual Contract A21-0823 SAFETY FOOTWEAR</b>		RETURN BID TO: PURCHASING DIVISION
FILE NO: <b>A21-0823</b> REQ NO:	<b>Mailing Address:</b> PO Box 1471 Baton Rouge, LA 70821 <b>Physical Address:</b> 222 St. Louis Street 8 <sup>th</sup> Floor Room 826 Baton Rouge, LA 70802	
AD DATES: <b>02/02 &amp; 02/09</b>		
SHIP TO ADDRESS: <b>VARIOUS DPW LOCATIONS</b>	<b>Contact Regarding Inquiries:</b> Senior Purchasing Analyst : <b>Arvin F. Jones</b> Telephone Number: <b>225-389-3259 x 310</b> Email: <a href="mailto:afjones@brla.gov">afjones@brla.gov</a>	
VENDOR NAME	MAILING ADDRESS	
REMIT TO ADDRESS	CITY, STATE, ZIP	
TELEPHONE NO. FAX NO.	E-MAIL	
FEDERAL TAX ID OR SOCIAL SECURITY NUMBER	TITLE	
AUTHORIZED SIGNATURE	PRINTED NAME	
<b>QUESTIONS TO BE COMPLETED BY VENDOR:</b>  1. _____ STATE DELIVERY DAYS MAXIMUM AFTER RECEIPT OF ORDER.  2. _____ % discount for payment made within 30 days. Discount for payment made in less than 30 days, or less than 1%, or applicable to an indefinite quantity contract will be accepted but not an award consideration.  3. _____ STATE ENUMERATED ADDENDA RECEIVED (IF ANY) award consideration.		

**F.O.B.: DESTINATION - PAYMENT TERMS: NET 30**

**ALL BLANKS ON THIS PAGE SHOULD BE COMPLETED TO AVOID REJECTION OF BID**

The signature on this document certifies that proposer has carefully examined the instructions to bidders, terms and specifications applicable to, and made a part of this solicitation. By submission of this document, proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this solicitation.

No alterations, changes or additions are allowed on this solicitation, and no additional information, clarifications or other documents are to be included unless specifically required by the specification. Any errors in extensions of prices will be resolved in favor of unit prices submitted.

If services are to be performed in East Baton Rouge City-Parish, evidence of a current occupational license and/or permit issued by the City-Parish shall be supplied by the successful vendor, if applicable.

## INSTRUCTIONS TO BIDDERS/TERMS & CONDITIONS FOR ANNUAL CONTRACTS

**Bidders are urged to promptly review the requirements of these specification, terms and conditions and submit questions for resolution as early as possible during the bid period. Questions or concerns must be submitted in writing to the purchasing division during the bid period. Otherwise, this will be construed as acceptance by the bidders that the intent of the specifications, terms and conditions are clear and that competitive bids may be obtained as specified herein. Protests with regard to the specification, terms and conditions documents will not be considered after bids are opened.**

1. Read the entire bid, including all terms and conditions and specifications.
2. This proposal is to establish firm prices for materials supplies and services for the contract period shown. Delivery shall be made or services provided as needed throughout the contract period, or as required by the specification. Quantities, if shown, are estimated only. Smaller or larger quantities may be purchased based upon the needs of the City-Parish. There is no guaranteed minimum quantity.
3. The contract shall be firm through the period indicated on the cover sheet. Upon agreement of both the contractor and the City - Parish, the contract may be extended a second or a third year or other shortened specified time periods. Extension of the contract into the second or third time periods shall be made by letter on or before the expiration of the contract. Extension is only possible if all prices and conditions remain the same.
4. Proposals are mailed only as a courtesy. The City - Parish does not assume responsibility for failure of bidders to receive proposals. Bidders should rely only on advertisements in the local newspaper, and should personally pick up proposals and specifications. Full information may be obtained, or any questions answered, by contacting the Purchasing Division, 222 Saint Louis Street, 8<sup>th</sup> Floor, Room 826, Baton Rouge, LA 70802 or by calling (225) 389-3259.
5. The contract title, bidder's name, address and bid opening date should be clearly printed or typed on the outside of the bid envelope. Only one bid will be accepted from each bidder for the same job. Alternates will not be accepted unless specifically requested in the proposal. Submission of more than one bid or alternates not requested may be grounds for rejection of all bids by the bidder.
6. The method of delivery of bids is the responsibility of the bidder. All bids must be received by the Purchasing Division, 222 Saint Louis Street, 8<sup>th</sup> Floor, Room 826, Baton Rouge, LA 70802 on or before the specified bid opening date and time. Late bids will not be considered under any circumstances. The City will not accept fax proposals or proposals sent via e-mail. All faxed or e-mailed proposals shall be rejected and returned.
7. Failure to deliver within the time specified in the bid will constitute a default and may cause cancellation of the contract. Where the city has determined the contractor to be in default, the city reserves right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
8. Except for bids submitted through the [www.bidexpress.com](http://www.bidexpress.com) on-line bidding site, bids shall be accepted only on proposal forms furnished by the City of Baton Rouge and Parish of East Baton Rouge Purchasing Division. The City - Parish will only accept bids from those bidders in whose names the proposal forms and/or specifications were issued. Altered or incomplete proposals, or the use of substitute forms or documents, shall render the bid non-responsive and subject to rejection. The entire proposal package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Division as the bid.
9. All proposals must be typed or written in ink. Any erasures, strikeover and/or changes to prices should be initialed by the bidder. Failure to initial may be cause for rejection of the bid as non-responsive.
10. All proposals must be manually signed by a properly authorized party. Failure to do so shall cause the bid to be rejected as non-responsive.
11. Where one or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Division reserves the right to determine the acceptability of any equivalent offered.

12. If bidding other than specified, sufficient information should be enclosed with the bid in order to determine quality, suitability, and compliance with the specifications. Failure to comply with this request may eliminate your bid from consideration. If requested, literature and/or specifications must be submitted within seven (7) days.
13. Written addenda issued prior to bid opening which modifies the proposal shall become a part of the proposal for bid, and shall be incorporated within the purchase order and/or contract. Only a written interpretation or correction by Addendum shall be binding. Bidders shall not rely upon any interpretation or correction given by any other method.
14. For Printing solicitations, artwork, dies and/or molds shall become the property of the City - Parish Government and must be returned to the Purchasing Division, 222 Saint Louis Street, 8<sup>th</sup> Floor, Room 826, Baton Rouge, LA 70802, upon completion of the order.
15. All applicable chemicals, herbicides, pesticides and hazardous materials must be registered for sale in Louisiana by the Department of Agriculture, State of Louisiana, registered with the EPA and must meet all requirements of Louisiana State Laws. Bidders must submit product label, material safety data sheet and EPA registry number with bid. This information will be required on any subsequent deliveries if there is a change in chemical content or a different product is being supplied. Failure to submit this data may be cause for the bid to be rejected or the contract canceled.
16. Delivery of items must be made on time to City - Parish final destinations within East Baton Rouge Parish. All freight charges shall be prepaid by vendor.
17. The City - Parish reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities.
18. The State of Louisiana Code of Governmental Ethics places restrictions on awarding contracts or purchase orders to persons who are employed by any agency of the City - Parish Government, or any business of which he or his spouse has more than a twenty-five percent (25%) interest. The Code also prescribes other restrictions against conflict of interest and establishes guidelines to assure that appropriate ethical standards are followed. If any question exists regarding potential violation of the Code of Ethics, bidders should contact the Purchasing Division prior to submission of the bid. Any violation of the Code of Ethics shall be grounds for disqualification of bid or cancellation of contract.
19. All Prices bid shall remain in effect for a period of at least sixty (60) days. City - Parish purchases are exempt from state and local taxes.
20. The City - Parish reserves the right to terminate this contract prior to the end of the contract period on twenty-four (24) hours written notice for unsatisfactory performance. Termination under this paragraph shall not relieve either party of any obligation or liability that may have occurred prior to the effective date of termination.
21. In accordance with Louisiana Revised Statutes, a preference may be allowed for equivalent products produced, manufactured or grown in Louisiana and/or firms doing business in the State of Louisiana. Do you claim this preference if allowed?  
  
YES\_\_\_\_NO\_\_\_\_. If this preference is claimed, attach substantiating information to the proposal to show the basis for the claim.
22. Right To Audit Clause: The Contractor shall permit the authorized representative of the City-Parish to periodically inspect and audit all data and records of the Contractor relating to his performance under this contract.
23. In accordance with the provisions of LA. R.S. 38:2212.9, in awarding contracts after August 15, 2010, any public entity is authorized to reject the lowest bid from, or not award the contract to, a business in which any individual with an ownership interest of five percent or more has been convicted of, or has entered a plea of guilty or ***Nolo Contendere*** to any state felony crime or equivalent federal felony crime committed in the solicitation or execution of a contract or bid awarded under the laws governing public contracts under the provisions of Chapter 10 of this Title, professional, personal, consulting, and social services procurement under the provisions of Chapter 16 of Title 39 of the Louisiana

Revised Statutes of 1950, or the Louisiana Procurement Code under the provisions of Chapter 17 of Title 39 of the Louisiana Revised Statutes of 1950.

24. In accordance with Louisiana Law (R.S. 12:262.1 and 12:1308.2), all corporations and limited liability companies must be in good standing with the Louisiana Secretary of State at the time of execution of the contract.
25. Terms and Conditions: This solicitation contains all terms and conditions with respect to the purchase of the goods and/or services specified herein. Submittal of any contrary terms and conditions may cause your bid to be rejected. By signing and submitting a bid, vendor agrees that contrary terms and conditions which may be included in their bid are nullified; and agrees that this contract shall be construed in accordance with this solicitation and governed by the laws of the State of Louisiana as required by Louisiana Law.
26. Certification of no suspension or debarment. By signing and submitting any bid for \$25,000 or more, the bidder certifies that their company, any subcontractors, or principals are not suspended or debarred by the general services administration (GSA) in "Audit Requirements In subpart F of the Office of Management and Budget's uniform administrative requirements, cost principles, and audit requirements for federal awards" (Formerly OMB circular a-133).

A list of parties who have been suspended or debarred can be viewed via the internet at <http://www.sam.gov>.

27. Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided. Bids containing "Payment in Advance" or "C.O.D. requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
28. Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting the Purchasing Division during normal working hours. Written bid tabulations may be accessed at: <http://city.brla.gov/dept/purchase/bidresults.asp>.
29. Contractor agrees, upon receipt of written notice of a claim of a claim or action, to defend the claim or action, or take other appropriate measure, to indemnify, and hold harmless, the city, its agents and employees from and against all claims and actions for bodily injury, death or property damages caused by fault of the contractor, its officers, its agents, or its employees. Contractor is obligated to indemnify only to the extent of the fault of the contractor, its officers, its agents, or its employees, however the contractor shall have no obligation as set forth with respect to any claim or action from bodily injury, death or property damages arising out of the fault of the City, its officers, its agents, or its employees.
30. Vendors submitting signed bids agree to EEOC compliance and certify that they agree to adhere to the mandates dictated by Title VI and VII of the Civil Right Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

Bidders must agree to keep informed of and comply with all federal, state and local laws, ordinances and regulations which affect their employees or prospective employees.

31. The City of Baton Rouge, Parish of East Baton Rouge launched a new Enterprise Resource Planning (ERP) system, Vendor Self Service (VSS) via Munis. VSS replaced the legacy vendor database and will be used by all departments and agencies citywide.

Vendor Self-Service (VSS) enables vendors to register and maintain information about their organization for the purpose of doing business with City-Parish and receive notifications of business opportunities. The City-Parish procurement activities are subject to the State of Louisiana Public Bid Law, local city-parish ordinances as well as applicable federal statutes as directed by grant providers. Vendors must be registered to receive bid notifications.

New vendors or existing vendors who need to create a VSS account can do so clicking the Registration link at <http://brla.gov/vss>. Vendors are encouraged to review the step by step <https://www.brla.gov/DocumentCenter/View/4899/Vendor-Self-Service-Registration-Guide-PDF> before beginning the registration process which may be assessed at <https://www.brla.gov/DocumentCenter/View/4899/Vendor-Self-Service-Registration-Guide-PDF>.

Additional information regarding how to do business with EBR City-Parish is available at:  
<https://www.brla.gov/DocumentCenter/View/678>.

We also post our scheduled bid openings, as well as unofficial bid tabulations after the bids have opened at <http://city.brla.gov/dept/purchase/bids.asp>.

**Note:** Commodity codes are required for setting up your profile. These numbers tell us what commodities and services that you can provide. When agencies request products or services, our buyers pull directly from these numbers to send out solicitations, bids, and quotes. The first 3 numbers are the class numbers; the subclasses are two digit numbers that better describe the commodity or service. For questions regarding commodity codes, please contact purchasing at (225) 389-3259 Ext 0.

**Important!** - A W-9 Form is required in order to do business with City-Parish. Part of the online enrollment process requires you to upload a completed W-9 form. Please have the completed form in an electronic format so that you can submit it as part of the registration process. The W-9 form can be downloaded from the IRS website. We have created step by step directions on how to properly complete the W-9 Form.

## **FEDERAL CLAUSES, IF APPLICABLE.**

### **I. Remedies for Breach**

Bidder acknowledges that contracts in excess of the simplified purchase threshold (\$150,000.00) shall contain provisions allowing for administrative, contractual, or legal remedies for contractor breaches of the contract terms, and shall provide for such remedial actions as appropriate.

### **II. Termination and Settlement**

Bidder acknowledges that contracts in excess of \$10,000.00 shall contain termination provisions including the manner in which termination shall be effected and the basis for settlement. In addition, such provisions shall describe conditions for termination due to fault and for termination due to circumstances outside of the contractors' control.

### **III. Access to Records**

Bidder acknowledges that all contracts (except those for less than the small purchase threshold) shall include provisions authorizing the recipient, US Funding Agency, the Comptroller General, or any of their duly authorized representatives access to all books, documents, papers, and records of the contractor which are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions.

### **IV. Equal Employment Opportunity**

Bidder acknowledges that all contracts shall contain provisions requiring compliance with

E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11236 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Dept. of Labor.

### **V. Copeland "Anti-Kickback" Act**

Bidder acknowledges that all construction/repair contracts and sub-grants in excess of \$2,000 shall include provisions requiring compliance with the Copeland "Anti-kickback" Act (18 U.S.C. §3141-3148), which provides that each contractor or sub-recipient shall be prohibited from inducing any person employed in the construction, completion, or repair of public work, to give up any part of the entitled.

### **VI. Davis-Bacon Act**

Bidder acknowledges that all construction contracts in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act, which requires contractors to pay laborers and mechanics wages at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. Additionally, contractors shall be required to pay wages not less than once a week.

## VII. Contract Work Hours and Safety Standards Act

Bidder acknowledges that all construction contracts in excess of \$2,000, and all other contracts involving the employment of mechanics or laborers in excess of \$2,500 shall include provisions for compliance with sections 102 and 107 of the Contract Work Hours and Safety Standards Act, which requires each contractor to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours. Section 107 is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous.

## VIII. Rights to Inventions Made Under a Contract or Agreement

Bidder acknowledges that contracts for the performance of experimental, developmental, or research work shall include provisions providing for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and the Small Business Firms Under Governments Grants, Contracts, and Cooperative Agreements"

## IX. Clean Air Act

Bidder acknowledges that the Clean Air Act (CAA) is the comprehensive federal law regulating air emissions from stationary and mobile sources. Among other things, this law authorizes EPA to establish National Ambient Air Quality Standards (NAAQS) to protect public health and public welfare and to regulate emissions of hazardous air pollutants

## X. Clean Water Act.

The contractor hereby agrees to adhere to the provisions which require compliance with all applicable Standards, orders, or requirements issued under section 508 of the clean water act which prohibits the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA list of violating facilities

## XI. Energy policy and conservation act

The contractor hereby recognizes the mandatory standards and policies relating to energy Efficiency which is contained in the state energy conservation plan issued in compliance with the energy policy and Conservation act (P.L. 94-163).

Bidders must agree to keep informed of and comply with all federal, state and local laws, ordinances and regulations which affect their employees or prospective employees.

## **ADDITIONAL REQUIREMENTS FOR THIS BID**

The City-Parish, its officers, employees and agents, shall not be responsible for the negligent acts and omissions of the Contractor or the Contractor's officers, employees, agents or subcontractors, nor shall the Contractor or the Contractor's officers, employees or agents be responsible for the negligent acts or omissions of the City - Parish, its officers, employees and agents. Accordingly, Contractor shall indemnify and save City - Parish, its officers, employees and agents, harmless from any and all claims, suits and actions of any character, name or description brought for or on account of any injury or damage to any person or property arising out of the work performed by the Contractor and resulting from the negligence, commission or omission of any act by the Contractor, or Contractor's officers, employees, agents or subcontractors.

- If work is to be performed on site, contractor shall furnish proof of insurance as required in specifications.
- Payment terms for services will be **Net 30** days based on the monthly invoice. Agencies will be invoiced monthly in arrears by the contractor. Advanced payments shall not be made.
- The City-Parish reserves the right to cancel this contract with thirty (30) days written notice.

- **Termination for Cause:** The City-Parish may terminate this Contract for default by giving the contractor written notice thereof, specifying with particularity each such default. After the first such notice of default, Contractor shall have ten (10) days after receipt of notice to cure or take reasonable steps to cure the default. If the contractor fails to cure or take reasonable steps to cure the default within such ten-day period, the City-Parish may declare this Contract, as appropriate, terminated. In the event of a second notice of default, whether for the same or a different infraction of contractual obligations, the contractor will be given five (5) days to cure the default. If a third notice of default should become necessary, the contract may be terminated upon notification of said default.
- **Termination for Convenience:** The City-Parish may terminate this Agreement at any time by giving thirty (30) days written notice.
- **Termination for Non-Appropriation Clause:** Should the Invitation to Bid result in a multi-year contract, a non-appropriation clause shall be made a part of the contract terms as required by state statutes, allowing the City-Parish to terminate the contract for lack of appropriated funds on the date of the beginning of the first fiscal year for which funds are not appropriated.
- **Cybersecurity Training Requirement:** Contractor, including all principals, sub-contractors and employees who require access to City-Parish information technology assets, shall complete the cybersecurity training required by La. R.S. 42:1267 and furnish the City Parish proof of said completion prior to being granted access to said assets.
- **Force Majeure:** In case by reason of force majeure either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement, then except as otherwise expressly provided in this Agreement, if such party shall give notice and full particulars of such force majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied on, the obligations of the party giving such notice (other than the obligations of the Agency to make the payments required under the terms hereof, or to comply with the terms, conditions and requirements of this contract hereof), as far as they are affected by such force majeure, shall be suspended during the continuance of the inability then claimed which shall include a reasonable time for the removal of the effect thereof, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term "force majeure," as employed herein, shall mean acts of God, strikes, lockouts or other industrial disturbances, acts of the public enemy, orders of any kind of the Government of the United States or of the State or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrest, restraining of government and people, civil disturbances, explosions, partial or entire failure of utilities, shortages of labor, material, supplies or transportation, or any other similar or different cause not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of existing or impending strikes, lockouts, or other industrial disturbances shall be entirely within the discretion of the party having the difficulty and that the above requirements that any force majeure shall be reasonably beyond the control of the party and shall be remedied with all reasonable dispatch shall be deemed to be fulfilled even though such existing or impending strikes, lockouts, and other industrial disturbances may not be settled but could have been settled by acceding to the demands of the opposing person or persons.

Due to the COVID-19 emergency situation and in light of the Louisiana Governor's Proclamation Number JBE 2020-30, the City of Baton Rouge and Parish of East Baton Rouge, Purchasing Division, is temporarily suspending in-person attendance by vendors at public bid openings for bids published by our office.

Any vendor who would like to listen to the opening of this bid can access the following link, at the date and time of this bid opening:

Join by phone  
+1-408-418-9388 United States Toll  
Access code: 263 373 080 (followed by the # button)

Alternate numbers to call if number above is not available, which may occur due to network traffic (use the same Access Code, followed by the # button):

United States Toll (Boston) +1-617-315-0704

United States Toll (Chicago) +1-312-535-8110  
United States Toll (Dallas) +1-469-210-7159  
United States Toll (Denver) +1-720-650-7664  
United States Toll (Jacksonville) +1-904-900-2303  
United States Toll (Los Angeles) +1-213-306-3065

This link will provide you with live audio access to this bid opening. The link will be live at the noted bid opening date and time.



**VENDORS ARE URGED TO READ THE ENTIRE BID PACKAGE**

**SPECIAL NOTICE**

Pages 14 - 31 list frequently purchased shoes/boots. The **net** price for each pair of shoes/boots must be completed by the vendor. This list will be used to determine the award. If a particular style is available in multiple colors, it must be indicated in the space provided to be considered as only one (1) of the forty styles.

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Warranty\_\_\_\_\_days (Minimum warranty of 90 days is acceptable

ALL LISTED STYLES AND PRICES THAT ARE AVAILABLE MUST BE SHOWN ON  
PAGES 14-31.

**VENDOR'S PROPOSED METHOD OF OPERATION**

A minimum of ONE (1) vendor with a store located in Baton Rouge is intended for the award.

1. \_\_\_\_\_Store Location--street address & city

2. \_\_\_\_\_Shoemobile at City-Parish locations

Special notice: If a shoe mobile is the vendor's method of operation, the shoe mobile must specify days at each location.

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**INDUCEMENTS:** Inducements are NOT allowed. Any vendor who distributes inducements will be removed from the contract for this contract period and will not be allowed to participate for the next contract. This includes all kinds of inducements.

## STYLES AVAILABLE IN MULTIPLE COLORS

**The following identical styles are available in different colors as indicated on the price list:**

[illegible]

City of Baton Rouge  
Parish of East Baton Rouge  
Purchasing Division  
Baton Rouge Public Works  
SAFETY FOOTWEAR Specifications  
**Specifications:**

Specifications  
Safety Shoe Contract

**GENERAL:** The intent of this specification is to establish prices for the purchase and or delivery of safety footwear. Safety footwear must be in compliance with all aspects of most current ASTM and/or ANSI protective footwear standards for impact and compression and be labeled accordingly on the tongue of shoes and on the inside shaft of boots including **ASTM F2413-05** and/or ANSI Z41 PT99, Class 75 or above.

**AWARD:** It is the City-Parish's intent to award the proposal to multiple vendors to provide the personnel a choice in safety footwear. Therefore, minimum quantities are not guaranteed.

**QUANTITY:** There are approximately 1000 employees, 150 female, eligible to purchase safety shoes. Only one (1) pair of shoes per year per employee is eligible for the City-Parish reimbursement.

**SPECIFICATIONS:** Only first quality safety shoes shall be provided. All safety shoes must have manufacturer's warranty. The warranty shall protect the users from defective workmanship and/or materials for a period of not less than ninety (90) days. All safety shoes supplied must be current company offerings and shall be listed in the current company catalog and on the price list provided in the proposal. Catalog and net price submitted will be utilized for the entire contract period. Any styles not listed in the catalog and the price list submitted in the proposal will not be accepted for delivery, and will not be approved for payment.

The vendor has the option to provide waterproofing spray on the safety shoes at no charge.

Vendors shall submit a catalog and price list of up to FORTY (40) of the most popular styles of shoes/boots. **The catalog must depict the price for each style on the same page with the illustration of each style.** If a particular style is available in multiple colors, it must be indicated in the space provided to be considered as only one (1) of the FORTY styles. The net price for each pair of shoes/boots must be shown on the list.

Only those styles in the proposed catalog and price list will be eligible for purchase. Any shoe shown in the catalog must be shown on the price list and vice-versa.

A complete range of Women and Men styles and sizes must be available. Carolina, Iron Age, Hy-Test, Southern Leather & Shoe Company, Red Wing, LeHigh, Wolverine, Dickies, Converse, and Weinbrenner, are examples of acceptable brands. The catalog/illustrations and price list submitted shall show only class 75 or above. The following items must not appear in the catalog or price list submitted: shoes rated at less than class 75; w/o safety toe; rubber boots; any accessories.

Vendors should make an effort to include multiple style numbers meeting the following description:

1. Military approved tactical combat boot, 6", 8" and/or 10" with side zipper.
2. Oxford style shoe, slip-on and/or lace.

If bidding manufacturers other than those previously purchased by the City-Parish, bidders must enclose, with this bid, detailed specifications on the manufacturers being bid. The evaluation of the items offered and the determination of the responsive and responsible bidders will be the sole responsibility of the Purchasing Division after consultation with the using agency.

**Returns/exchanges shall be in accordance with the vendors' standard return/exchange policy.**

The City-Parish shall pay the vendor the proposal price up to One Hundred Fifty Dollars (\$150.00) per pair of shoes. The proposal price shall not be over \$150 for consideration as a vendor.

**SHOEMOBILE: If a shoe mobile is the vendor's method of operation, the shoe mobile must be present for at least one of the specified days at each location. Failure to do so may be cause for vendor's removal from contract and vendor may not be eligible for the 2024 contract. In addition the vendor shall have an updated Contractor's and Sub Contractor's Insurance on file.**

INDUCEMENTS: Inducements are NOT allowed. Any vendor who distributes inducements will be removed from the contract for this contract period and will not be allowed to participate for the next contract. This includes any and all kinds of inducements such as free socks, caps, lottery tickets.

PUBLIC WORKS PROCEDURES: Upon notification, vendors must provide the City-Parish with thirty-five (35) sets of illustrations and price lists depicting proposed styles to be chosen by City-Parish Personnel.

The purchaser (City-Parish employee) will present to the vendor, at the designated shoe site, a signed "Safety Shoe Authorization and Sale Form". This authorization slip must be an original signed by both a City-Parish authorized person and the employee securing the shoes.

Selection, fitting and delivery shall be made from the vendor's place of business located in East Baton Rouge Parish. Shoemobiles are considered a "place of business" for this purpose, but may be limited to after normal working hours at the sole discretion of the agency.

The vendor shall be responsible for all fittings. The vendor shall maintain a sufficient stock in all sizes and styles proposed to properly fit the personnel.

Special orders must be delivered within a two (2) week time period after receipt of order. The employee shall pick up the shoes from the vendor's place of business, except for Airport personnel.

The vendor shall submit the signed invoice/sales slip to the Department of Public Works Business Office, Room 302, Municipal Building or mail to Post Office Box 1471, Baton Rouge, Louisiana, 70821, for payment.

\*\*\*Public Works employees can elect to purchase non-contract safety shoes from any **CONTRACT** vendor. The employee must pay the vendor at the time of the purchase, if they elect to purchase non-contract safety shoes. The City of Baton Rouge Department of Public Works will NOT pay the **CONTRACT** vendor for non-contract safety shoes. The **CONTRACT** vendor shall return the shoe authorization form fully signed to the employee along with the **CONTRACT** vendor receipt marked 'paid' to enable the DPW employee to be reimbursed.\*\*\*

AGENCIES OTHER THAN PUBLIC WORKS: Any City-Parish agency is authorized to use this contract. Agencies other than the Department of Public Works will coordinate their programs similarly with the vendors. The following agencies have utilized this program in the past: Baton Rouge Metro Airport (Shoemobile shall take orders and make deliveries to Airport Field Maintenance Facility), Animal Control Center; Community & Economic Development; BR Fire Department; Baton Rouge Police Department, East Baton Rouge Mosquito Abatement and Rodent Control.

## **INQUIRY PERIOD**

An inquiry period is hereby firmly set for all interested bidders to perform a detailed review of the bid documents and to submit any **written questions** relative thereto. *Without exception*, all questions **MUST** be in writing.

The City-Parish shall not and cannot permit an open-ended inquiry period, as this creates an unwarranted delay in the procurement cycle and operations of our departments. The City-Parish reasonably expects and requires *responsible and interested* bidders to conduct their in-depth review of the bid document and submit inquiries in a timely manner.

All inquiries shall be received by 5:00 p.m. **02-10-21**.

**INQUIRIES AND/OR QUESTIONS SHALL NOT BE ENTERTAINED THEREAFTER.**

Inquiries are to be directed as follows:

Arvin F. Jones, Purchasing Analyst  
City-Parish Purchasing Department  
222 St. Louis Street, Room 826 (Hand Delivery)  
Baton Rouge, LA 70802  
or  
P. O. Box 1471  
Baton Rouge, LA 70821  
or  
Email: [afjones@brla.gov](mailto:afjones@brla.gov).  
or Fax (225) 389-4841

**PRICE PROPOSAL PAGE 14 through 31 EXHIBIT “A”**

ITEM	DESCRIPTION AND SPECIFICATIONS	ESTIMATED ANNUAL PICK UPS	UNIT	UNIT PRICE	TOTAL
0001	Men's '10" Lace up boot MFR & STYLE NO.- Wolverine W08377 Steel Toe-Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0002	Men's '10" Pull on boot MFR & STYLE NO.- Hytest 15442 Steel Toe-Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0003	Men's 10" Pull on Boot MFR & STYLE NO. Justin WK4767 Steel Toe-Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0004	Men's 10" Pull on Boot MFR & STYLE NO. Wolverine WO2077 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0005	Men's 10" Pull on Boot MFR & STYLE NO. Wolverine WO6579 Steel Toe/Electrical Hazard/Waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0006	Men's 10" Pull on Boot MFR & STYLE NO. Wolverine WO4707 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0007	Men's 11" Pull on Boot MFR & STYLE NO. Justin WK4654 composite toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0008	Men's 11" Pull on Boot MFR & STYLE NO. Justin WK4688 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____

0009	Men's 11" Pull on Boot MFR & STYLE NO. Justin WK4821 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0010	Ladies 11" Pull on Boot MFR & STYLE NO. Justin WKL4682 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0011	Men's 11" Pull on Boot MFR & STYLE NO. Justin WK4812 composite toe/electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0012	Men's 11" Pull on Boot MFR & STYLE NO. Justin WK4818 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0013	Men's 11" Pull on Boot MFR & STYLE NO. Justin WK4824 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0014	Men's 4" Hiker Lace up Boot MFR & STYLE NO. Worx 6552 Non- metallic toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0015	Men's 5" Hiker Lace up Boot MFR & STYLE NO. Worx 5301 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0016	Men's 5" Hiker Lace up Boot MFR & STYLE NO. Worx 5501 non- metallic toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0017	Men's 5" Hiker Lace up Boot MFR & STYLE NO. Worx 6556 Non- metallic toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0018	Ladies 5" Lace up Boot MFR & STYLE NO. Red Wing 2327 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____

0019	Ladies 5" Lace up Boot MFR & STYLE NO. Red Wing 2340 Non-metallic toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0020	Men's 6" Boot MFR & STYLE NO. Wolverine WO2376 Non-metallic toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0021	Men's 6" Boot MFR & STYLE NO. Wolverine WO4904 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0022	Men's 6" Hiker Lace up Boot MFR & STYLE NO. Red Wing 6670 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0023	Men's 6" Lace up Boot MFR & STYLE NO. Dr. Marten D1272 Steel Toe Brown/Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0024	Men's 6" Lace up Boot MFR & STYLE NO. Hytest 12251 Composite toe/waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0025	Men's 6" Lace up Boot MFR & STYLE NO. Hytest 12271 Steel Toe/Waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0026	Men's 6" Lace up Boot MFR & STYLE NO. Hytest 12481 Composite toe/Waterproof/Electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0027	Men's 6" Lace up Boot MFR & STYLE NO. Hytest 13150 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0028	Men's 6" Lace up Boot MFR & STYLE NO. Hytest 13470 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____



0029	Men's 6" Lace up Boot MFR & STYLE NO. Hytest 13610 Composite toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0030	Men's 6" Lace up Boot MFR & STYLE NO. Hytest 13811 Steel Toe/Waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0031	Ladies 6" Lace up Boot MFR & STYLE NO. Hytest 17130 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0032	Ladies 6" Lace up Boot MFR & STYLE NO. Hytest 17131 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0033	Ladies 6" Lace up Boot MFR & STYLE NO. Reebok RB750 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0034	Men's 6" Lace up Boot MFR & STYLE NO. Timberland TM20678 Titan toe/Waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0035	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine WO2252 Steel toe/waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0036	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine WO2349 Steel toe/Waterproof/Electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0037	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine WO2419 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____

0038	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine WO4349 Titan toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0039	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine WO4406 Steel toe/waterproof Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0040	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine W10103 Steel toe/waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0041	Ladies 6" Lace up Boot MFR & STYLE NO. Wolverine W17013 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0042	Ladies 6" Lace up Boot MFR & STYLE NO. Timberland 55389 Non-metallic toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0043	Men's 6" Lace up Boot MFR & STYLE NO. Timberland 85516 Steel toe/Heat resistant Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0044	Men's 6" Lace up Boot MFR & STYLE NO. Timberland 85594 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0045	Men's 6" Lace up Boot MFR & STYLE NO. Irish Setter 83604 Aluminum Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0046	Men's 6" Lace up Boot MFR & STYLE NO. Irish Setter 83616 Aluminum Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____

0047	Men's 6" Lace up Boot MFR & STYLE NO. Irish Setter 83624 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0048	Men's 6" Lace up Boot MFR & STYLE NO. Irish Setter 83626 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0049	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine WO2420 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0050	Men's 6" Lace up Boot MFR & STYLE NO. Worx 5618 Non- Metallic Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0051	Men's 6" Lace up Boot MFR & STYLE NO. Worx 5618 Non- Metallic Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0052	Ladies 6" Lace up Boot MFR & STYLE NO. Worx 5345 Non-Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0053	Men's 6" Lace up Boot MFR & STYLE NO. Irish Setter 83608 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0054	Men's 6" Lace up Boot MFR & STYLE NO. Worx 5335 Non-Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0055	Men's 6" Lace up Boot MFR & STYLE NO. Timberland 26063 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____

0056	Ladies 6" Lace up Boot MFR & STYLE NO. Timberland 26064 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0057	Ladies 6" Lace up Boot MFR & STYLE NO. Timberland 53359 Non-Metallic Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0058	Men's 6" Lace up Boot MFR & STYLE NO. Dr. Marten 12721201 Steel toe/electrical hazard Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0059	Men's 6" Lace up Boot MFR & STYLE NO. Worx 5608 Non-Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0060	Men's 6" Lace up Boot MFR & STYLE NO. Worx 5800 Non-Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0061	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine W05698 Steel toe/electrical hazard Brown approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0062	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine W08404 Steel toe/electrical hazard Brown approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0063	Men's 6" Lace up Boot MFR & STYLE NO. Worx 5610 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0064	Men's 6" Lace up Boot MFR & STYLE NO. Georgia 3374 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____

0065	Men's 6" Lace up Boot MFR & STYLE NO. Georgia G6374 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0066	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine WO2292 Composite toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0067	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine WO4405 Steel toe/Electrical hazard/Waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0068	Men's 6" Lace up Boot MFR & STYLE NO. Wolverine WO4820 Steel toe/waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0069	Men's 6" Lace up Boot MFR & STYLE NO. Dr. Marten D1335 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0070	Ladies 6" Lace up Boot MFR & STYLE NO. Hytest 13180 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0071	Men's 6" Lace up Boot MFR & STYLE NO. Hytest 13220 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0072	Men's 6" Lace up Boot MFR & STYLE NO. Worx 5434 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0073	Men's 6" Lace up Boot MFR & STYLE NO. Worx 5608 Non-Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____

0074	Men's 6" side zip MFR & STYLE NO. Bates E02263 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0075	Men's 6" side zip MFR & STYLE NO. Bates E02264 Composite toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0076	Men's 6" -8" Lace up MFR & STYLE NO. Hytest 13772 Steel toe/waterproof Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0077	Men's 8" Boot MFR & STYLE NO. Wolverine WO6681 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0078	Men's 8" Lace up Boot MFR & STYLE NO. Hytest 14262 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0079	Men's 8" Lace up Boot MFR & STYLE NO. Wolverine WO2353 Steel toe/Waterproof/Electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0080	Men's 8" Lace up Boot MFR & STYLE NO. Worx 5808 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0081	Men's 8" Lace up Boot MFR & STYLE NO. Justin 764 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0082	Men's 8" Lace up Boot MFR & STYLE NO. Irish Setter 83804 Aluminum Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0083	Men's 8" Lace up Boot MFR & STYLE NO. Wolverine W10316 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____

0084	Men's 8" Lace up Boot MFR & STYLE NO. Irish Setter 83824 Steel Toe Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0085	Men's 8" Lace up Boot MFR & STYLE NO. Worx 5290 Non- Metallic Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0086	Men's 8" Pull on Boot MFR & STYLE NO. Hytest 14481 Composite toe/Waterproof/Electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0087	Ladies 8" Pull on Boot MFR & STYLE NO. Justin WKL9981 Steel Toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0088	Ladies 8" Pull on Boot MFR & STYLE NO. Wolverine WKL9980 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0089	Men's 8" Side zip MFR & STYLE NO. Bates EO2272 Composite toe/Waterproof Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0090	Men's 8" side zip MFR & STYLE NO. Reebok RB8874 Composite toe Black or approved equal <b>MFR &amp; Style No. Bidding</b> _____	12	EACH	\$_____	\$_____
0091	Men's Athletic with ankle support MFR & Style No. Reebok RB4305 Composite toe Black or approved equal <b>MFR &amp; Style No.</b> _____	12	EACH	\$_____	\$_____
0092	Ladies Athletic with ankle support MFR & Style No. Worx 5505 Steel Toe Black or approved equal <b>MFR &amp; Style No.</b> _____	12	EACH	\$_____	\$_____

0093	Ladies Athletic with ankle support MFR & Style No. Worx 6553 Steel Toe Black or approved equal <b>MFR &amp; Style No.</b> _____	12	EACH	\$_____	\$_____
0094	Men's Chukka MFR & Style No. Red Wing 6692 Aluminum Toe Brown or approved equal <b>MFR &amp; STYLE NO.</b> _____	12	EACH	\$_____	\$_____
0095	Men's Chukka Cement MFR & Style No. Worx 5413Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.</b> _____	12	EACH	\$_____	\$_____
0096	Men's Chukka Cement MFR & Style No. Worx 6513Non-Metallic Toe Black or approved equal <b>MFR &amp; STYLE NO.</b> _____	12	EACH	\$_____	\$_____
0097	Men's Hiker MFR & Style No. Hytest 12170 Composite Toe Black or approved equal <b>MFR &amp; STYLE NO.</b> _____	12	EACH	\$_____	\$_____
0098	Men's Hiker MFR & Style No. Hytest 12191 Composite toe Brown or approved equal <b>MFR &amp; STYLE NO. Bidding</b> _____	12	EACH	\$_____	\$_____
0099	Men's Hiker MFR & Style No. Reebok RB4444 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO. Bidding</b> _____	12	EACH	\$_____	\$_____
0100	Men's Hiker MFR & Style No. Reebok RB4555 Composite toe Black or approved equal <b>MFR &amp; STYLE NO. Bidding</b> _____	12	EACH	\$_____	\$_____
0101	Men's Hiker MFR & Style No. Wolverine WO2194 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO. Bidding</b> _____	12	EACH	\$_____	\$_____
0102	Ladies Hiker boot, Lace up MFR & Style No. Worx 5169 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO. Bidding</b> _____	12	EACH	\$_____	\$_____



0103	Men's Lace up boot MFR & Style No. Rockport RB6628 Composite toe/electrical hazard Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0104	Ladies Lace up boot MFR & Style No. Timberland 26388 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0105	Men's Lace up boot MFR & Style No. Carhartt 6620 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0106	Men's Oxford Lace up boot MFR & Style No. Dr. Marten D7A12 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0107	Men's Oxford Lace up boot MFR & Style No. Hytest 10150 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0108	Men's Oxford Lace up boot MFR & Style No. Hytest 30046 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0109	Men's Oxford Lace up boot MFR & Style No. Hytest 30422 Composite toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0110	Men's Oxford Lace up boot MFR & Style No. Hytest 30432 Composite toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0111	Ladies Oxford Lace up boot MFR & Style No. Rockport 670 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0112	Ladies Oxford Lace up boot MFR & Style No. Rockport 676 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____

0113	Men's Oxford Lace up boot MFR & Style No. Rockport RK6746 Composite toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0114	Men's Oxford Lace up boot MFR & Style No. Rockport RK6747 Composite toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0115	Men's Oxford Lace up boot MFR & Style No. Wolverine WO4816 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0116	Men's Oxford Lace up boot MFR & Style No. Red Wing 6704 Aluminum Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0117	Ladies Oxford Lace up boot MFR & Style No. Timberland 63189 Non- Metallic Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0118	Ladies Oxford Lace up boot MFR & Style No. Timberland 89640 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0119	Ladies Oxford Lace up boot MFR & Style No. Wolverine WO4401 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0120	Men's Oxford Lace up boot MFR & Style No. Worx 5411 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0121	Ladies Oxford Lace up boot MFR & Style No. Worx 5430 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0122	Men's Oxford Lace up boot MFR & Style No. Red Wing 6634 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____

0123	Men's Oxford Lace up boot MFR & Style No. Rockport RK6736 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0124	Ladies Oxford Lace up boot MFR & Style No. Worx 5110 Non-metallic Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0125	Men's Oxford Lace up boot MFR & Style No. Timberland 47028 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0126	Men's Oxford Lace up boot MFR & Style No. Timberland 440044 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0127	Men's Oxford Lace up boot MFR & Style No. Worx 6550 Non-metallic Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0128	Men's Oxford slip on MFR & Style No. Nautilus N1620 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0129	Men's Oxford slip on MFR & Style No. Red Wing 6700 aluminum Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0130	Men's Oxford slip on MFR & Style No. Red Wing 6702 aluminum Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0131	Men's Oxford slip on MFR & Style No. Thorogood 804-4061 Composite toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____

0132	Ladies Oxford slip on MFR & Style No. Timberland 85599 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0133	Ladies Oxford slip on MFR & Style No. Timberland 87528 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0134	Ladies Oxford slip on MFR & Style No. Carolina CA1622 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0135	Ladies Oxford slip on MFR & Style No. Wolverine WO2672 Non- metallic Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0136	Ladies Oxford slip on MFR & Style No. Worx 5107 Non-metallic Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0137	Ladies Oxford slip on MFR & Style No. Ariat 10002367 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0138 1 5	Men's Oxford slip on MFR & Style No. Florshiem FS2705 Composite toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0139	Men's Oxford slip on MFR & Style No. Florshiem FS274 Composite toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0140	Men's Oxford slip on MFR & Style No. Hytest 10141 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0141	Men's Oxford slip on MFR & Style No. Hytest 10811 Steel toe/waterproof Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____

0142	Ladies Oxford slip on MFR & Style No. Hytest 17140 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0143	Ladies Oxford slip on MFR & Style No. Hytest 17141 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0144	Ladies Oxford slip on MFR & Style No. Hytest 30221 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0145	Men's Oxford slip on MFR & Style No. Reebok RB6750 Composite toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0146	Men's Oxford slip on MFR & Style No. Georgia GS262 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0147	Men's Oxford slip on MFR & Style No. Worx 6558 Non-metallic Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0148	Men's Pull on boot MFR & Style No. Avenger A7846 Composite toe/waterproof Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0149	Ladies Pull on boot MFR & Style No. Durnangs DB020 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0150	Men's Pull on boot MFR & Style No. Hytest 15440 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0151	Men's Pull on boot MFR & Style No. Hytest 15481 Composite toe/Waterproof/Electrical hazard Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____

0152	Men's Pull on boot MFR & Style No. Twisted X MLCS0005 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0153	Men's Pull on boot MFR & Style No. Twisted X MLCS006 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0154	Men's Pull on boot MFR & Style No. Twisted MLSC003 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0155	Men's Pull on boot MFR & Style No. Wolverine WO2357 Steel toe/Waterproof/Electrical hazard Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0156	Men's Pull on boot MFR & Style No. Wolverine W10309 Steel toe/waterproof Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0157	Ladies Pull on boot MFR & Style No. Georgia 3304 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0158	Men's Pull on boot MFR & Style No. Wolverine WO2410 Steel toe/electrical hazard Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0159	Men's Pull on boot MFR & Style No. Dr. Marten D2295 Steel toe/electrical hazard Black or approved equal  <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0160	Men's Pull-on MFR & Style No. Wolverine WO2427 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____

0161	Men's Pull-on MFR & Style No. Wolverine WO4664 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0162	Men's Pull-on MFR & Style No. Wolverine W10102 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0163	Men's Pull-on MFR & Style No. Wolverine W10318 Composite toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0164	Men's Pull-on MFR & Style No. Wolverine W10084 Steel Toe Brown or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____
0165	Ladies Slip on boot MFR & Style No. Wolverine W10193 Steel Toe Black or approved equal <b>MFR &amp; STYLE NO.Bidding</b> _____	12	EACH	\$_____	\$_____

**Warranty\_\_\_\_\_days (Minimum warranty of 90 days is acceptable**

**BIDDER'S ORGANIZATION  
BIDDER IS:**

AN INDIVIDUAL

Individual's Name: \_\_\_\_\_

Doing business as: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**A PARTNERSHIP**

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of person authorized to sign: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**A LIMITED LIABILITY COMPANY**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of person authorized to sign: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

A CORPORATION

IF BID IS BY A CORPORATION, THE CORPORATE RESOLUTION SHOULD BE SUBMITTED WITH  
BID.

Corporation Name: \_\_\_\_\_

Address: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

Name of person authorized to sign: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**IF BID IS BY A JOINT VENTURE, ALL PARTIES TO THE BID SHOULD COMPLETE THIS  
FORM.**



**CORPORATE RESOLUTION**

A meeting of the Board of Directors of \_\_\_\_\_ a corporation organized under the laws of the State of \_\_\_\_\_ and domiciled in \_\_\_\_\_ was held this day of \_\_\_\_\_, 20\_\_\_\_ and was attended by a quorum of the members of the Board of Directors.

The following resolution was offered, duly seconded and after discussion was unanimously adopted by said quorum:

**BE IT RESOLVED**, that \_\_\_\_\_ is hereby authorized to submit proposals and execute agreements on behalf of this corporation with the City of Baton Rouge, and Parish of East Baton Rouge.

**BE IT FURTHER RESOLVED**, that said authorization and appointment shall remain in full force and effect, unless revoked by resolution of this Board of Directors and that said revocation will not take effect until the Purchasing Director of the Parish of East Baton Rouge, shall have been furnished a copy of said resolution, duly certified.

I, \_\_\_\_\_, hereby certify that I am the Secretary of \_\_\_\_\_, a corporation created under the laws of the State of \_\_\_\_\_ domiciled in \_\_\_\_\_; that the foregoing is a true and exact copy of a resolution adopted by a quorum of the Board of Directors of said corporation at a meeting legally called and held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, as said resolution appears of record in the Official Minutes of the Board of Directors in my possession.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
SECRETARY

AGREEMENT  
(Sample)

THIS AGREEMENT, made and entered into at Baton Rouge, Louisiana, effective the 01 day of April 01,  
2021, by and between the **City of Baton Rouge and Parish of East Baton Rouge** (herein after called "Owner")  
and \_\_\_\_\_ (herein after called "Contractor").

**The Contractor shall perform all work required by the Contract Documents for the following services:**

Annual Contract Number and Title: A21-0823 for **"Safety Footwear"** Contract Period: April 01, 2021 through  
March 31, 2022. Contract Number: A21-0823 & Munis Number: \_\_\_\_\_

1. The following Contract Documents are all hereby made a part of this Agreement to the same extent as if incorporated herein in full:
  - A. Bid Documents complete with terms and conditions
  - B. The Contractor's Proposal with all attachments.
  - C. The Specifications
  - D. The following enumerated addenda: \_\_\_\_\_
2. No amendment to this Contract shall be made except upon the written consent of the parties.
3. Insurance and Indemnity requirements shall conform to those stated in the specifications.
4. Contractor shall be paid an amount based on the attached Exhibit:
5. Right to Audit/Records Retention. The Contractor shall permit the authorized representative of the City-Parish to periodically inspect and audit all data and records of the Contractor relating to his performance under this contract. Louisiana Revised Statute 44:36 Preservation of Records states that public records shall be preserved and maintained for a period of at least (3) three years from the date on which the public record was made.
6. Payment terms for services will be Net 30 days based on the monthly invoice. Agencies will be invoiced monthly in arrears by the contractor. Advanced payments shall not be made.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first written above.

WITNESS:

CITY OF BATON ROUGE  
AND PARISH OF EAST BATON ROUGE  
**Owner**

\_\_\_\_\_

By \_\_\_\_\_  
Sharon Weston Broome, Mayor-President

WITNESS:

**Contractor**

\_\_\_\_\_

By \_\_\_\_\_

\_\_\_\_\_  
(Typed Name and Title)